

AGENDA BILL

Subject: Approve "Table 1" from the 2011 Fall Measure R Award, and approve a multi-year commitment of Measure R funds to enhance and improve the Mammoth Lakes Trail System (MLTS) including an annual minimum request of \$300,000 beginning July 1, 2012 for a period of five (5) years.

Initiated by: Recreation Commission Chair Sauser
Recreation Commissioner Stehlik
Stuart Brown, Recreation Manager

BACKGROUND

On February 1, 2012 Town Council approved the 2011 Measure R fall funding recommendations as proposed by the Recreation Commission, including the adoption of Resolution No. 12-10 appropriating \$343,770.83 of Measure R funds for fiscal year 2011-2012 (see attachment D).

The Recreation Commission desires to clarify the motion made and approved by the Town Council on February 1, 2012, and requests that two revised motions be presented for Town Council consideration and adoption. These motions include:

- Approval of Table 1: the actual amount of 2011 fall Measure R funds recommended for award (\$355,350.83) by the Recreation Commission – see Attachment B, and;
- Approval of a multi-year commitment of Measure R funds to enhance and improve the Mammoth Lakes Trail System (MLTS). This includes an annual minimum request of \$300,000 to be appropriated from Measure R beginning July 1, 2012 for a period of five (5) years – see attachment C.

This item was initiated by Chair Sauser and Commissioner Stehlik from the Recreation Commission.

ANALYSIS/DISCUSSION

Table 1: 2011 Measure R Fall Award Recommendations

The total 2011 Fall Measure R amount for award was **\$771,806.05**. Including the deductions listed below, a fund balance of \$355,707.34 remained for award by the Recreation Commission (see attachment A).

Deducted from the total 2011 fall Measure R Award amount were:

- Town Administration funds: \$20,839;
- Maintenance funds: \$6,385;
- Encumbered 2010 Fall Award funds: \$335,520; and
- Overage from the 2011 Spring Opportunity Award – Ice Rink: \$53,355.

Table 1: (attachment B) represents the funding recommendations and motion approved by the Recreation Commission on January 19, 2012 in the amount of \$355,350.83.

Chair Sauser and Commissioner Stehlik from the Recreation Commission are requesting that Town Council approve a revised motion that is consistent with their approved motion.

TOML Component of the Mammoth Lakes Trails System

On January 19, 2012 the Recreation Commission passed a motion to approve the revised Town of Mammoth Lakes application:

“A multi-year commitment of Measure R funds to enhance and improve the Mammoth Lakes Trail System (MLTS) including an annual minimum request of \$300,000 beginning July 1, 2012 for a period of five (5) years.”

The Motion was approved 5 – 1, (see Attachment C).

As stated in the February 1, 2012, Town Council Agenda Bill *“Staff is recommending that the approval and appropriation of Measure R funds for projects identified and prioritized by the MLTSCC, and accepted by the Recreation Commission, be conducted during the FY 2012-13 Town Budget process, as there are insufficient funds in the Measure R fund at this time.”*

Over the course of the last several months, a considerable number of meetings have been held to determine the best approach to address this unique application and significant financial commitment to the Mammoth Lakes Trail System. Consequently, the application was divided into two separate but integrated parts:

Part A: On February 1, 2012, Town Council unanimously adopted Resolution No. 12-09 stating “That the Town of Mammoth Lakes desires to establish and formalize a high level of interagency cooperation with the USDA Inyo National Forest to plan, design, implement, construct, operate, maintain, and promote an integrated year-round trail system to be known as the Mammoth Lakes Trail System.”

Part B: The Town Council will consider approving the composition, convening, and scope of work of the MLTSCC as recommended by the Recreation Commission. The MLTSCC is charged with recommending budget allocations

for the prioritized trails projects from the proposed annual \$300,000 appropriation of Measure R funds.

OPTIONS ANALYSIS

Option 1:

Approve the recommendations made by the Recreation Commission:

- A. Approve the 2011 Fall Measure R Funding Recommendations - identified in Table 1 - as adopted by the Recreation Commission at a special meeting on January 19, 2012 in the amount of \$355,350.83.
- B. Approve the Recreation Commission's recommendation for a multi-year commitment of Measure R funds to enhance and improve the Town of Mammoth Lakes' Component of a Mammoth Lakes Trail System (MLTS), and budget a minimum of \$300,000 annually from Measure R funds for a period of 5 years, beginning July 1, 2012.

Option 2:

Modify "Section B" of the recommendations made by the Recreation Commission:

- A. Approve the 2011 Fall Measure R Funding Recommendations - identified in Table 1 - as adopted by the Recreation Commission at a special meeting on January 19, 2012 in the amount of \$355,350.83.
- B. Approve the Recreation Commission's recommendation for a multi-year commitment of Measure R funds to enhance and improve the Town of Mammoth Lakes' Component of a Mammoth Lakes Trail System (MLTS), and budget a minimum of \$300,000 of Measure R funds in the FY 2012-13 Town Budget with no five-year minimum period.

Option 3: Do not approve the recommendations made by the Recreation Commission but send the entire packet back to the Recreation Commission with consensus recommendations and direction.

Option 4: Do nothing at this time.

VISION CONSIDERATIONS

As stated in the 2007 Town of Mammoth Lakes General Plan "Parks, open space, and recreation create an attractive quality of life and contribute to public health by encouraging physical activity and an appreciation of nature." Completing parks, trails, and recreation projects and planning for the future is

critical to our residents' quality of life, our visitors' experience, and to deliver on the promise of a Premier Year-Round Resort Community.

STAFFING CONSIDERATIONS

All Measure R projects being considered for funding are incorporated into the existing staff work plan. The Town Manager, with support from the Public Works Director, have committed to representing the Town of Mammoth Lakes on the Mammoth Lakes Trail System Coordinating Committee (MLTSCC). Staff time for administering the Measure R process is documented and billed back to the Measure R Administration fund (4% of total amount).

FINANCIAL CONSIDERATIONS

Fall award funds are those sales tax proceeds that are received from the California State Board of Equalization between January and September, including the first and second quarter "True-ups."

Funds for staffing the MLTSCC have also been recommended for approval by the Recreation Commission in the amount of \$6,900 for this fiscal year. Additional funds maybe requested in the 2012 Measure R spring award.

Resolution 12-10 is only appropriating funds for FY 2011-2012. The allocation of Measure R funds that are not included in Resolution No. 12-10, and were approved in previous funding cycles by Town Council and again on February 1, 2012, will be allocated in the FY 2012-2013 Town Budget. These are identified in Table 3 of attachment B and include:

- TOML/MLTS Commitment to fund Trails projects: \$300,000.00*
- TOML – Trails End Park Phase 3 Completion: \$200,000.00
- TOML – Meadow Creek Path Grant Match: \$28,190.00
- High Sierra Striders – Mammoth Track Project (2010 Fall): \$135,000.00
- MLTPA – MLTS: Completion of Town of Mammoth Lakes Component (2010 Fall): \$46,000.00
- TOML – Community Center Tennis Court Rehabilitation: \$7,000.00
- TOML – balance of allocated funds for administrating Measure R process: \$4,134.00

*For consideration and adoption on February 15, 2012.

ENVIRONMENTAL CONSIDERATIONS

None. Many of these activities are not "projects" subject to the California Environmental Qualities Act (CEQA). Appropriate environmental analysis has, or will be completed for the "projects" described in Table 1.

LEGAL CONSIDERATIONS

A contractual service/master agreement is established with each applicant with the purpose of defining the scope of work, compensation, reporting, and general provisions.

RECOMMENDATION

Therefore, it is recommended that the Town Council approve Option 1.

- A. Approve the 2011 Fall Measure R Funding Recommendations - identified in Table 1 - as adopted by the Recreation Commission at a special meeting on January 19, 2012 in the amount of \$355,350.83.
- B. Approve the Recreation Commission's recommendation for a multi-year commitment of Measure R funds to enhance and improve the Town of Mammoth Lakes' Component of a Mammoth Lakes Trail System (MLTS), and budget a minimum of \$300,000 annually from Measure R funds for a period of 5 years, beginning July 1, 2012.

Attachments:

- A.** 2011 Fall Measure R Amount for Funding
- B.** 2011 Fall Measure R Funding Recommendations (Tables 1, 2 & 3)
- C.** Revised 2011 Fall Measure R TOML/MLTS Application
- D.** Resolution No. 12-10 adopted February 1, 2012



2011 Fall Measure R Award Amount

Month	Amount Remitted
January	\$ 78,400.00
February	\$ 78,400.00
March	\$ 115,000.00
1st Qtr True-up	\$ 14,729.73
April	\$ 50,700.00
May	\$ 50,700.00
June	\$ 67,600.00
2nd Qtr True-up	\$ 35,636.32
July	\$ 69,000.00
August	\$ 69,000.00
September	\$ 92,000.00
Returned Funds* (2009 Spring/2010 Fall Award)	\$ 50,640.00
Total	\$ 771,806.05

Less 2.7% Administration	\$ 20,838.76
Less Maintenance Funds	\$ 6,385.00
Less overage from 2011 Spring Opportunity Award**	\$ 53,354.95
Less 2010 Fall Awards***	\$ 335,520.00

Estimated Total Funds Available: \$ 355,707.34

* PRMP CEQA Consultant (grant funded) & Mammoth Nordic/Signage-wayfinding grant (not funded)

** 2011 Spring award balance: \$100,645.05 - Mammoth Ice Rink Award \$154,000

*** MLTPA: \$200,520 (+\$46,000 in 2012 spring) / Mammoth Track Project \$135,000

As of 1/11/12



2011 Fall Measure R Funding Recommendations

The total 2011 Fall Measure R amount for award was **\$771,806.05**. Excluding the deductions listed below, a fund balance of \$355,707.34 remained for award (see attachment A).

Deducted from this amount were:

- Town Administration Funds: \$20,839
- Maintenance funds: \$6,385
- Encumbered 2010 Fall Award funds: \$335,520, and
- Overage from the 2011 Spring Opportunity Award – Ice Rink: \$53,355

Table 1:

Represents the funding recommendations made by the Recreation Commission on January 19, 2012 in the amount of \$355,350.83.

Applicant/Project	Score	Request	Recommendation	Comments
Mammoth Community Foundation – Gateway Community Project	10	\$250,000	\$0.00	Commission stated that the project did not qualify for Measure R funds.
TOML – Trails End Park Phase 3 Completion	61	\$300,000	\$300,000.00	Meets Principles & priorities established by the Commission
TOML – Meadow Creek Path Grant Match	68	\$28,190	\$28,190.00	Highly rated as it significantly leverages grant funds
TOML – Special Event Venue Feasibility Study – withdrawn by Town staff	NA	\$25,000	\$0.00	Application will be re-submitted in the 2012 Measure R Spring award
TOML – Recreation Programming Enhancements (Gymnastics/tennis backboard)	57	\$6,197.28	\$6,197.28	Expanding community program that has measurable community benefits
TOML – Mammoth Lakes Trail System	61	\$12,500	\$6,900.00	Funds used to staff the MLTSCC thru June 30,

				2012
TOML – Whitmore Pool Enhancements (new pool cover, automated pool vacuum and Tot-doc teaching platform)	47	\$14,127.09	\$7,063.55*	*Funding contingent upon 50% match by Mono County. Commission would reconsider request in 2012 Measure Spring award if not matched by County. Commission believes that the pool cover and vacuum are “supplanting” facility maintenance funds
TOML – Community Center Tennis Court Rehabilitation	42	\$7,000	\$7,000.00	Commission considers the funding request “Supplanting” facility maintenance funds but does not want to penalize users for the funding cycle disconnect between measure R and the Town’s budget cycle. Also concerned about future liability regarding the debilitating surface.
2011 Fall Award:			\$355,350.83	

Table 2:

Represents funds adopted in Resolution No. 12-10 that directs the Town Manager to amend the Fiscal Year 2011-12 budget for the Measure R Sales Tax Fund in the amount of \$343,770.83.

Applicant/Project	Award	Request	Recommendation	Comments
TOML – Trails End Park Phase 3 Completion	2011 Fall	\$300,000	\$100,000.00	Meets Principles & priorities established by the Commission
TOML – Recreation Programming Enhancements (Gymnastics/tennis backboard)	2011 Fall	\$6,197.28	\$6,197.28	Expanding community program that has measurable community benefits
TOML – Mammoth Lakes Trail System Coordinating Committee	2011 Fall	\$12,500	\$6,900.00	Funds used to staff the MLTSCC thru June 30, 2012
TOML – Whitmore Pool Enhancements (new pool cover, automated pool vacuum and Tot-doc teaching platform)	2011 Fall	\$14,127.09	\$7,063.55*	*Funding contingent upon 50% match by Mono County. Commission would reconsider request in 2012 Measure Spring award if not matched by County. Commission believes that the pool cover and vacuum are “supplanting” facility maintenance funds
MLTPA – MLTS: Completion of Town of Mammoth Lakes Component	2010 Fall	\$246,520	\$200,520.00	Balance of 2010 fall award for Amendment 1 & 2 (\$46,000 remaining in 2012 spring award)
TOML – Bike Rack Project	2009 Spring	\$385	\$385.00	Allocated by Commission from 2009 Spring Award
TOML – MLTS Signage/Wayfinding	2009 Fall	\$6,000	\$6,000.00	Allocated by Commission from 2009 Fall Award
TOML – allocated funds for administrating Measure R process	ANNUAL	\$20,839	\$16,705.00	Town Council approved annual Measure R Administration amount is 4% of the total budgeted funds
2011 Fall Award:			\$343,770.83	

Table 3:

Represents funds that will be budgeted in the FY 2012-13 Town Budget as recommended by the Recreation Commission, and adopted* by Town Council.

Applicant/Project	Award	Request	Recommendation	Comments
TOML/MLTS Commitment to fund Trails projects	2011 Fall	\$300,000	\$300,000.00*	Recommended 5-year commitment to fund trails projects beginning July 1, 2012. Funds would be allocated from the 2012 Fall Measure Award.
TOML – Trails End Park Phase 3 Completion	2011 Fall	\$300,000	\$200,000.00	Meets Principles & priorities established by the Commission
TOML – Meadow Creek Path Grant Match	2011 Fall	\$28,190	\$28,190.00	Highly rated as it significantly leverages grant funds
High Sierra Striders – Mammoth Track Project	2010 Fall	\$510,180	\$135,000.00	Final payment of 2010 fall Measure R award
MLTPA – MLTS: Completion of Town of Mammoth Lakes Component	2010 Fall	\$246,520	\$46,000.00	Balance of 2010 fall award for Amendment 1 & 2 (\$46,000 remaining in 2012 spring award)
TOML – Community Center Tennis Court Rehabilitation	2011 Fall	\$7,000	\$7,000.00	Commission considers the funding request “Supplanting” facility maintenance funds but does not want to penalize users for the funding cycle disconnect between measure R and the Town’s budget cycle. Also concerned about future liability regarding the debilitating surface.
TOML – balance of allocated funds for administrating Measure R process	2011 Fall	\$20,839	\$4,134.00	Balance of 2011 Fall Award
2011 Fall Award:			\$720,324.00	

* These funds have been recommended by the Recreation Commission (but not adopted by Town Council by a resolution) for inclusion in the FY 2012-13 Town Budget.

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REVISED 2011 Measure R Fall Application – TOML /MLTS

Name of Project: Multi-year commitment of Measure R funds to enhance and improve the Town of Mammoth Lakes' component of a Mammoth Lakes Trail System.

Submitted by: Town of Mammoth Lakes

Funds Requested: \$12,500

This document represents the Town of Mammoth Lakes update to the original Measure R Fall 2011 application submitted for the Mammoth Lakes Trail System on November 28, 2011. This document was revised by the Town of Mammoth Lakes and reviewed by the Recreation Commission at the 2nd Hearing of the 2011 Measure R fall Award process on January 10, 2012, and again on January 19, 2012. The final changes are underlined for reference.

The purpose of the Mammoth Lakes Trail System (MLTS) Measure R Fall 2011 Application is to commit a level of funding by the Town of Mammoth Lakes (TOML) for the development and sustainability of the MLTS.

Funding Request:

This request is for a minimum of \$300,000 to be appropriated from Measure R annually for MLTS beginning July 1, 2012. This minimum level does not preclude increasing the annual appropriation based on funding needs for future prioritized projects nor from submitting additional Measure R applications for specific projects. Funding recipients are required to submit an invoice of actual hours and rate of pay to the Town for payment.

Term:

The annual appropriation is for an initial -term of five (5) years. This term and amount will be evaluated annually by the Recreation Commission, and adjusted as needed. The funding request would be evaluated and approved by the MLTSCC, the Recreation Commission and finally Town Council. The funds would be budgeted as a FY line-item (funds remain in Measure R fund until appropriated by Town Council) with no need for the Town or proponent to submit a Measure R funding request during the designated time period.

Oversight:

The proposed Mammoth Lakes Trail System Coordinating Committee (MLTSCC) will determine the program of work and prioritization of projects for funding. The MLTSCC will be comprised of 2 Recreation Commissioners – Tony Colasardo and Sean Turner, 1 TOML Administrative staff- Dave Wilbrecht, 1 MLTPA Trail Coordinator and 1 Inyo National Forest (INF) staff representative. The INF staff participation will be based on the level of engagement required and appropriate for respective projects. The Town Manager is recommending the inclusion of the Mobility Commission Chair to the MLTSCC as many projects are mobility related. The Recreation Commission is recommending the inclusion of a Mobility Commissioner and/or member (s) of a “user group” to the MLTSCC.

By law, the INF's participation will be limited.

The MLTSCC will be responsible for coordinating all projects of the MLTS as identified in, but not limited to, the Town's adopted plans (General Plan, Mobility Element, TSMP, PRMP RecStrats, etc) regardless of funding source.

Project Prioritization:

The MLTSCC will use the MLTS "Project Concept Plan" as originally submitted, including the adopted Trail System Master Plan (TSMP) to help determine project priorities for implementation and sustainability. Additional projects may be brought forward that were not originally identified in the Project Concept Plan. The MLTSCC will recommend budget allocations for the prioritized projects to the Recreation Commission prior to submittal to Town Council from within the annual \$300,000 appropriation. This project budget review will occur on an annual basis in order to align with the Town's CIP and budget process. The MLTSCC will establish a regular meeting schedule for project review and progress reports and may adjust priorities to meet changing needs or emerging opportunities.

The MLTSCC will provide an update of project priorities and implementation to the Recreation Commission or others for input and approval as requested.

Project Implementation and Funding:

The MLTSCC will determine a process for implementation and funding. Based on the requirements of respective projects – technical, legal, fiduciary, timing, capacity needs, etc. – projects and funding will be assigned by the MLTSCC to those entities who can best meet the project requirements and needs. Bids may need to be solicited for outsourcing of projects – the MLTSCC would make recommendations on awarding projects based on bids received.

MLTSCC Staffing:

Within the \$300,000 annual appropriation is an allocated amount not to exceed \$25,000 for MLTSCC staffing needs. The MLTSCC will determine requirements of staffing needs and engage entities as needed. This application is requesting approval of up to \$12,500 from the Fall 2011 funding cycle for immediate staffing needs.

Timeline:

The annual appropriation would align with the Town's fiscal year budget cycle, with funding accessible in July of each year, beginning July 1, 2012.

On January 19, 2012 at a special meeting of the Recreation Commission, a motion was made by Commissioner Stehlik and Seconded by Commissioner Svendsen to approve the revised Town of Mammoth Lakes application: "Multi-year Commitment of Measure R Funds to Enhance and Improve the Town of Mammoth Lakes' Component of a Mammoth Lakes Trail System (MLTS)." Motion Approved 5 – 1.

RESOLUTION NO. 12-10

**RESOLUTION OF THE TOWN COUNCIL
OF THE TOWN OF MAMMOTH LAKES, STATE OF CALIFORNIA,
MODIFYING THE FISCAL YEAR 2011-12 BUDGET FOR PARKS, RECREATION,
AND TRAILS APPROPRIATIONS FUNDED FROM
MEASURE R (1/2 % SALES TAX)**

WHEREAS, the voters approved in June 2008 a .5% sales tax rate increase; and

WHEREAS, the tax is a special tax restricted for funding Parks, Recreation, and Trails and is commonly referred to as "Measure R"; and

WHEREAS, the Recreation Commission has evaluated project, program, and service funding requests and provided funding recommendations to the Town Council; and


WHEREAS, sufficient tax receipts have been received to fund the new appropriations; and

WHEREAS, by adopting this Resolution the Town Council would only be appropriating Measure R funds in the amount of \$343,770.83 that were not budgeted in the FY 2011-12 Town Budget. The allocation of any Measure R funds that are not included in the Resolution and which are approved by Town Council on February 1, 2012 will be proposed for inclusion in the FY 2012-2013 Town Budget.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Mammoth Lakes hereby directs the Town Manager to amend the Fiscal Year 2011-12 budget for the Measure R Sales Tax Fund, to be:

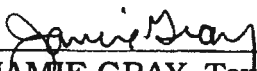
Expenditures:		
016-452-56200-310	Trails End Park Phase 3	\$100,000.00
016-456-56117-445	Gymnastics/Tennis backboard	\$6,197.28
016-419-56119-310	TOML MLTSCC Staffing	\$6,900.00
016-456-56118-450	Whitmore Pool Enhancements	\$7,063.55
016-454-53000-310	MLTPA - MLTS (2010 fall award)	\$200,520.00
016-452-5400-110	TOML Bike Rack Project	\$385.00
300-570-53470-obj	TOML MLTS Signage/Wayfinding	\$6,000.00
016-599-59999-099	<<Transfer in>>	[\$6,000.00]
300-000-39999-000	<<Transfer out>>	[\$6,000.00]
016-419-51100-110	Measure R Administration	\$16,705.00
		\$343,770.83

APPROVED AND ADOPTED THIS 1st DAY OF FEBRUARY 2012



JO BACON, Mayor

ATTEST:



JAMIE GRAY, Town Clerk

STATE OF CALIFORNIA)
COUNTY OF MONO)
TOWN OF MAMMOTH LAKES) ss.

I, JAMIE GRAY, Town Clerk of the Town of Mammoth Lakes, DO HEREBY CERTIFY under penalty of perjury that the foregoing is a true and correct copy of Resolution No. 12-10 adopted by the Town Council of the Town of Mammoth Lakes, California, at a meeting thereof held on the 1st day of February, 2012, by the following vote:

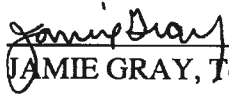
- AYES: Councilmembers Eastman, Harvey, Wood, Mayor Pro Tem Lehman, and Mayor Bacon

- NOES: None

- ABSENT: None

- ABSTAIN: None

- DISQUALIFICATION: None



JAMIE GRAY, Town Clerk